



Kerry Wood Nature Centre

Open Competition: Program Interpreter/Visitor Services

The Waskasoo Environmental Education Society (WEES), a non-profit charitable society which operates the Waskasoo Park Interpretive Program on contract for The City of Red Deer, has a number of positions available for the coming spring and summer as Program Interpreters and Visitor Services staff.

Based at Red Deer's Kerry Wood Nature Centre, the successful applicant(s) will provide natural history and tourist information to the general public, deliver our curriculum-based school programs, and assist with delivering public programs. The position also entails operating the building when core staff are away, retail sales work, light clerical duties (word processing, poster-making etc.), assisting the Public Programmer with her programming, and related duties such as program preparation/cleanup and building & animal maintenance. *These positions will carry the bulk of the spring and summer school and public programming work.*

Essential Qualifications:

- Excellent public communication skills and experience / love for working with the public (including children);
- Post-secondary schooling in western Canadian natural history, biological sciences, education, or interpretation;
- A good working knowledge of the natural history & ecosystems of Central Alberta
- An excellent knowledge of the sights, attractions, major events, roads, and parks of Red Deer, including the bike trails of Waskasoo Park;
- Current certification in first aid / C.P.R. with AED Level C;
- A valid driver's permit and reliable transportation;
- A neat appearance and the willingness to wear the Park uniform, and to abide by WEES policies;
- Willingness and ability to stay the entire term of this position;
- Willingness and ability to work most weekends and evenings;
- Good health: some lifting is required;
- Good organizational skills and the ability to plan your schedule and workload;
- Reliable and trustworthy, punctual and conscientious;

Desirable Qualities:

- Retail sales experience;
- Experience in art or graphic design;
- Experience with computers (Windows environment) and basic word-processing, spreadsheets, database and desktop publishing; experience working on a computer network;
- Basic knowledge of the *human* history of Central Alberta.

Term and Conditions of Employment:

- Work term is May 7 to September 3, 2018 inclusive;
- Wage is \$17.91-\$20.45/hr., depending on duties performed;
- This is a part-time position with potential for full time hours (37.5 hrs./wk.);
- Hours dependent on bookings and potential grant funding;
- Accommodation is *not* provided, must have own transportation to/from work;
- Must provide current criminal/child intervention records checks;
- Regular evening and weekend work is required.

To Apply:

Apply in writing ASAP (postings will remain open until suitable candidates are found) to:

Human Resources, Waskasoo Environmental Education Society
6300 - 45th Avenue
Red Deer, AB, T4N 3M4
Fax: 347-2550
e-mail: hr@waskasoopark.ca

Include a résumé outlining related experience and references, and
a brief letter explaining why the position is of interest to you. No phone calls, please.
Applicants selected for an interview will be contacted.